

Head of Curriculum Support

The Education Development Institute (EDI) plays a vital role in the Qatar Foundation Pre-university Education (PUE) vision of Leading Learning. The areas of professional learning and development, curriculum, coaching and leadership are the core of our work leading to student growth and achievement. We strive for a direct impact on over 1000 staff and 5000 students within Qatar Foundation Schools, and an even broader impact on educators and students across Qatar and the region.

At EDI, we:

- Lead Professional Learning and Development
- Support Curriculum Improvement
- Build Leadership Capacity

We are looking to fill a full time position of Head of Curriculum Support.

The EDI Head of Curriculum Support is responsible for the design, facilitation and monitoring of the curriculum improvement cycle for all Qatar Foundation Schools. The successful candidate must have a robust experience in curriculum development & coordination, a thorough understanding of the IB programs, a sound experience in analyzing assessment data (standardized, criterion-based and teacher-generated) and show evidence of experience in making data-driven decisions to inform curriculum design. The Head of Curriculum Support is a leadership position that involves leading curriculum improvement by coordinating the work of curriculum coordinators and pedagogical leaders across QF schools.

Required professional experience:

- Master's degree from a recognized university (Masters in Education with a Research component is preferable)
- 7-10 years of teaching experience in an international context
- Extensive experience and excellent knowledge of the IB programs
- Formal and extensive experience in curriculum design & coordination (preferably at system level)
- Demonstrated competence in applying research methods in education: including gathering and analysis of quantitative and qualitative data
- Highly developed communication and presentation skills in multi-cultural contexts
- Experience in leading teams of educators in developing curriculum (planning and/or content)
- Arabic language proficiency is an asset

Expectations of EDI team members:

- Be impact focused
- Be agile, innovative and problem-solving focused
- Be values driven
- Be a team player, respect and value all team members
- Reflect deeply
- Take responsibility for your decisions- be accountable for your own performance
- Ask for clarity and/or help when you need it
- Strive for excellence in all areas